

CLARION FIRST METHODIST CHURCH – FACILITIES USE AGREEMENT

This Agreement is made between Clarion First Methodist Church (the “Church”) and the undersigned organization or individual (the “User”) for the use of Church property and facilities.

1. Purpose of Use. User affirms that the purpose and nature of its event, activities, and organization are not in conflict with the mission, teachings, and Biblical values of Church. Church reserves the right to decline or cancel use of its facility by any group whose activities or purposes, in its sole discretion, contradict its spiritual and/or moral convictions.

2. Schedule and Access. User agrees to use only the designated areas and to vacate promptly at the agreed-upon time. No storage of equipment or materials is permitted without prior written approval.

- Requested Room(s): _____
- Dates/Times of Use: _____
- Setup/Cleanup Time: _____
- Contact’s Name/Phone/Email: _____

3. Supervision and Safe Sanctuary Policy. If minors (under 18) or vulnerable adults are being supervised, User will receive a copy of Church’s Safe Sanctuary Policy and will sign an acknowledgment that it has read, understands, and agrees to abide by it. Screening and training of adults is User’s responsibility. This is not intended to apply to events in which minors are solely in an audience (e.g. wedding).

4. Conduct and Care of Property. User agrees to treat Church’s property with care, and to clean and return spaces to their original condition. No smoking, alcohol, vapes, or illegal substances are permitted on Church’s premises. Damage to Church’s property will be charged to the User. Snow/ice removal is User’s responsibility.

5. Indemnification and Insurance. *User assumes all liability for injuries or damages arising out of its use of Church’s facilities and agrees to indemnify and hold harmless Church from any claim or loss arising from this Agreement.* User warrants it has liability insurance covering event, and shall furnish proof acceptable to Church upon request.

6. Cancellation. Church reserves the right to cancel or reschedule the event in the case of an emergency. Notice will be given as soon as practicable. If User cancels event, Church may refund fees already paid at its sole discretion.

7. Facility Use Fees. User agrees to pay Church the following fees prior to the date of the event:

- ☐ Facility: \$100/day ☐ Janitorial: \$100/person ☐ Pastor: \$100 ☐ A/V Tech: \$100/person
☐ Other, or specify “No Fees”: _____

8. Special Provisions: _____

9. How access to church will be provided to User: _____

Printed Name of Org/Individual: _____ **Date:** _____

Signature: _____ **Title:** _____

Church’s Rep. Name: _____ **Signature:** _____ **Date:** _____